

Hello -

We can't believe summer is right around the corner! As a reminder, the residence halls will close on **11 a.m. on Saturday May 12m.**

- Check all drawers, shelves, under mattress, behind, & under furniture
- Clean the room
- Remove ALL trash & recycling
- Close window blinds; shut & lock all windows
- Turn off lights in the room & suite
- Check mailbox one last time, pick up packages
 - Forward mail to summer address – update mailing address in MyCSULB
- Take all laundry out of the laundry room
- Remove bike from bike rack/cage
- Once you have finished, your next steps are determined based on the check-out process you chose:
 - **Traditional check-out:** When you have completed all tasks, you will report to the service center/desk, & an RA will accompany you to your room to complete a room inspection.
 - **Express check-out:** If you choose this option, you will sign up to be checked out by the RA. If you choose this option, you will waive their right to appeal any damages/improper checkout charges

QUIET HOURS

24-hour Quiet Hours begin at **10 pm on Friday, May 6th, 2022**, & normal quiet hours resume at 9 am Saturday, May 14th, 2022. No warnings will be given.

Our goal is to provide an environment that is conducive to studying f

& University community standards will be enforced during finals & graduation time. As such, the following process is in place:

- If residents are documented for alleged policy violations disturbing the community & are found to have completed finals more than 24 hours prior, they may be asked to vacate within the next 2 hours.
- If residents are documented for alleged policy violations & still have finals remaining, they will be contacted via email after finals regarding scheduling a student conduct meeting.

As residents are responsible for following HRL & University community standards, the [student conduct](#)

MEAL SERVICE:

Reminder that the last meal served for the semester is breakfast on Sunday May 15th, 2022. Dining for summer school will resume when classes resume.

MAIL SERVICE UPDATE:

Be sure to update your forwarding address on your MyCSULB account. If you are expecting a package after you have left, please contact the vendors to update the shipping address. All First-Class mail will be forward to the address entered in your MyCSULB account.

Please contact your RA, ARLC, RLC, or the housing office with any questions!

Good luck on your finals!

GO BEACH!