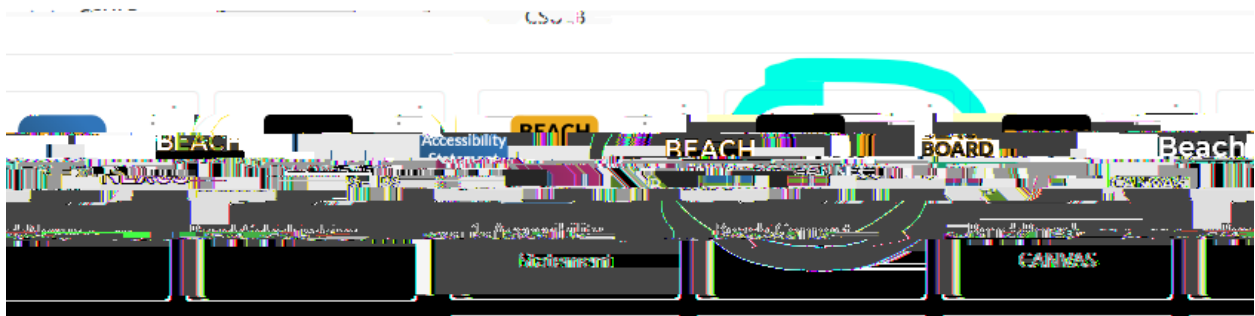


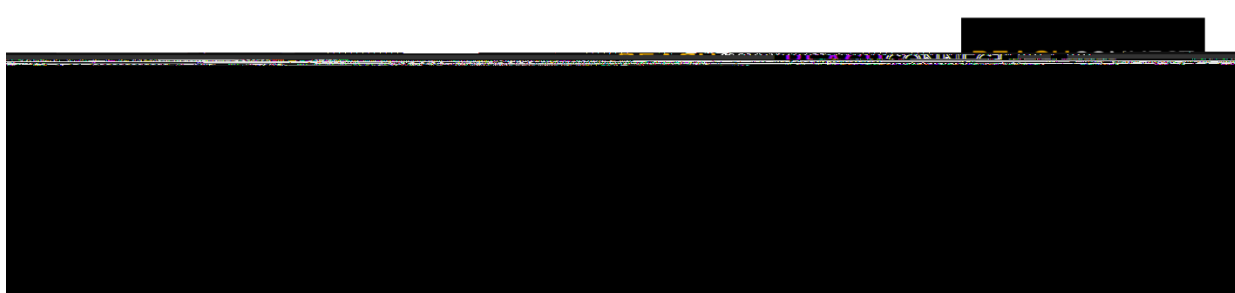
How to Make an Appointment with an International Student Advisor

Step 1: Log into your SSO: <http://sso.csulb.edu/>

Step 2: Open BeachConnect



Step 3: Click on Get Assistance



Step 4: Enter Appointment Information

What type of Appointment: **Academic Advising**

Service: **Visa/Immigration (CIE Only)**

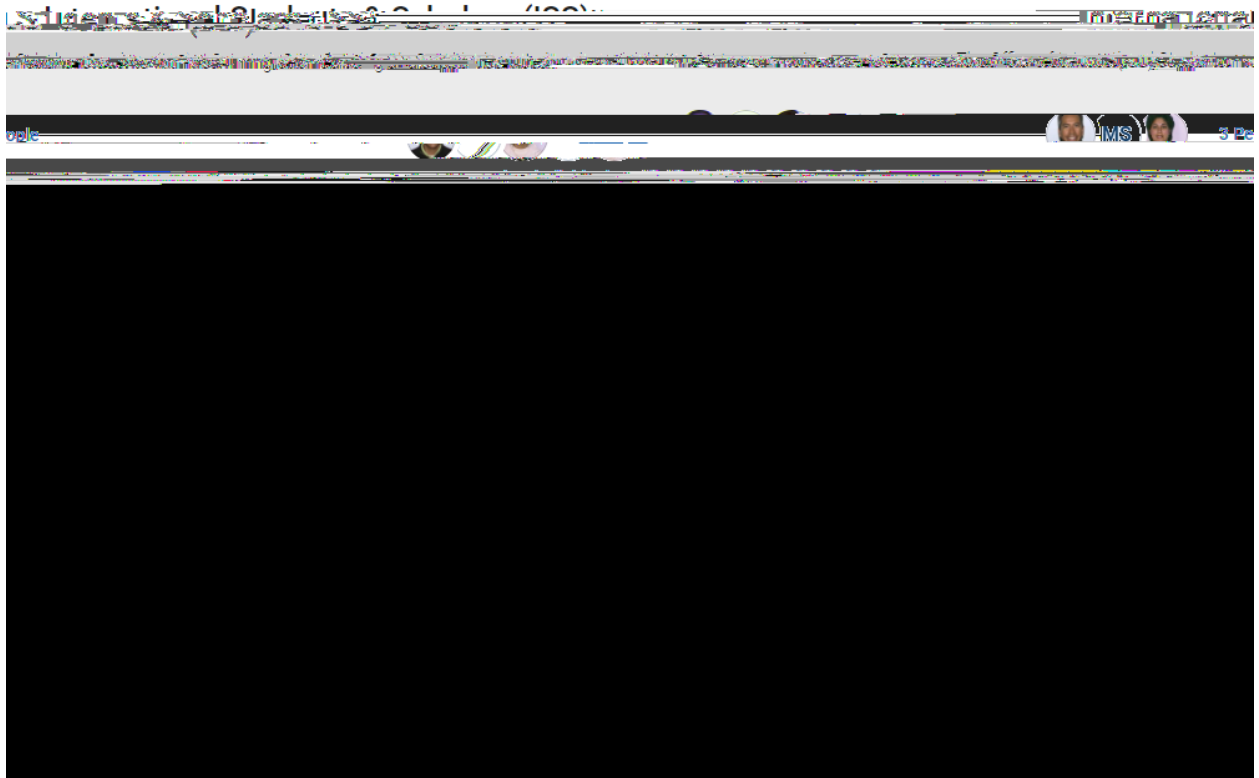
Date: Choose any date you would like. The calendar on the next page will show you availability for the entire week.

If you choose different options for the "type of appointment" or "service", you will NOT see our advisors. Make sure you are selecting the right options

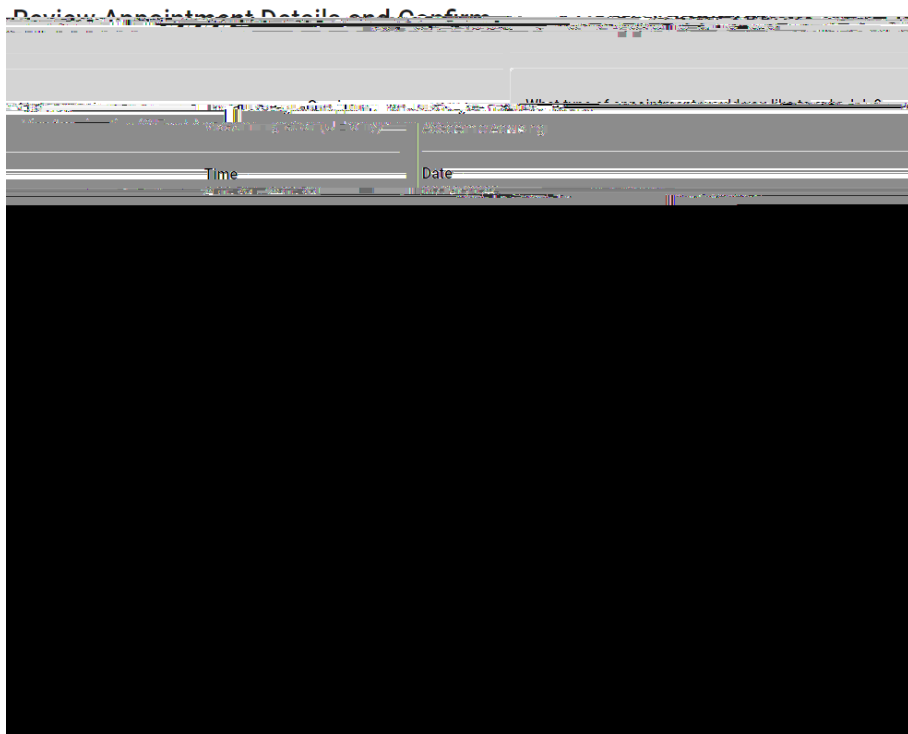
Click on "Find Available Time"

Step 5: Choose an Appointment Time

If you do not have a preferred advisor, or a preferred meeting type (in person or online), you can select any of the appointments you see on this screen that fits into you



When clicking on the appointment, the next page will show you which advisor the meeting is with, and why type of appointment style it will be (in person or online).



If you have a preferred appointment style or advisor, please see the next step.



Step 8: Show Up to The Appointment Prepared

Make sure to arrive to our office 5 minutes before your scheduled appointment time (for in person appointments). If you are meeting over Zoom, make sure you are settled and ready to login right at your appointment start time. Have any documents prepared you think your advisor may need.

If you need to cancel, please do so as soon as possible. This allows other students more opportunities to meet with the advisors.

If you have any questions or concerns, contact our office directly:

CIE-Student@csulb.edu